

175 River Road  
Hartford, WI 53027-1093  
November 20, 20—

Dr. Anthony Marchi  
Director of Medical Services  
Atlantic Manufacturing  
902 Main Street  
Hartford, WI 53027-2951

Dear Dr. Marchi:

*The Hartford News* recently reported that Atlantic Manufacturing is expanding its medical services center. With this larger facility scheduled to open next month, will you have an opening for a recent college graduate trained in physical therapy?

The skills I developed from a combination of college course work and hands-on experience during a six-month clinical internship will enable me to assist Atlantic Manufacturing employees who require physical therapy due to work injuries. While earning my associate in science degree as a physical therapy assistant, I also completed a special research project on human motor patterns in repetitive manufacturing.

During my internship at the Hartford Clinic, I learned to use hydrotherapy, electrotherapy, massage, and chest physical therapy to treat a variety of conditions. In addition, studying under registered physical therapists who have consulted with leading Wisconsin manufacturers gave me valuable insight into the nature and treatment of assembly line injuries.

My education and internship experience, along with my desire to meet new challenges, would make me an asset to your company's medical services center. After you have reviewed the enclosed resume, could we meet to discuss my qualifications? Please call me at 555-6684.

Sincerely yours,

**Anne Monaco**

Anne Monaco

Enclosure

**Unsolicited Application Letter**