

# INTERVIEW EVALUATION

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Position:** \_\_\_\_\_

	POOR	FAIR	GOOD	VERY GOOD	EXCELLENT
Resume, Application, Cover Letter					
Attitude, Interest, Enthusiasm					
Communication Skills					
Knowledge of Job/Company					
Education/Training					
Related Experience					
Team Interactive Skills					
Leadership Ability					
Coping Ability (stress, conflict, time demands, and so on)					
Motivation/Goals					
Judgment, Decision Making, Maturity					
Organizational/Planning Skills					
Demonstrated Performance/Achievements					
Appearance (appropriate dress, grooming)					

**Comments:** \_\_\_\_\_

**Conclusion:** Considering the observations made above and the applicant's qualifications, do you think this person should be considered for the position?

**Yes \_\_\_ No \_\_\_ Reservations:** \_\_\_\_\_

**Interviewer's Signature:** \_\_\_\_\_

## Typical Interview Rating Form